



June 2, 2008

MEMORANDUM

TO: All Offerors

FROM:  Wayne R. Minor
Chief Procurement Officer

SUBJECT: Addendum Number Three to DCPL-2008-R-0040

CAPTION: A/E Design Services for Washington Highland and Francis Gregory Libraries

The attached questions in Addendum Number Three were submitted in writing to the D.C. Public Library regarding the subject solicitation. The answers are provided by DCPL. However, these answers do not change the terms and conditions of the solicitation except where modified by written amendment.

Q1. Are the Management Plan and Design Schedule described in d. Design Team Management to be included in the material described in 7.0 Submittal Requirements?

A1. Yes.

Q2. If so, is this information to be included in Section H of the Form 330 or in a separate section?

A2. *Information can be included either in Section H or in a separate section, as long as the proposal does not exceed 60 surfaces.*

Q3. Does the technical proposal referred to in 5. page 7 refer to the Form 330 and the accompanying material?

A3. Yes.

- Q4. Is there a specific format for the Price Proposal? Should the proposal be broken down by project and by phase?
- A4. *There is no specific format for the price proposal. The price proposal shall be broken down into the four major phases: Conceptual/Schematic, Design Development, Construction Documents and Construction Administration.*

PLEASE NOTE THAT THIS CONCLUDES ALL QUESTIONS & ANSWERS

ACKNOWLEDGEMENT OF ADDENDUM #3

I, _____, the undersigned, hereby acknowledge receipt of the subject addendum and amendment which I will return with my proposal.

Name & Title